



AREA SUPPORT OFFICE

Key House
106 High Street
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Middlesex
UB7 7BQ

We are recruiting a new Chair for our Board of Trustees

This is an exciting time for Citizens Advice Hillingdon. We are implementing a major new project in support of Universal Credit (UC) claimants as well as continuing our existing work with debt and benefits advice.

Our current Chair will be standing down after 6 years at our AGM in September 2019, but will be around to help a new Chair. Come and join our experienced board and help lead us through a period of growth.

What do we do

Citizens Advice provides free, independent, quality advice to all. In Hillingdon we have just received a major grant of £200k to help Universal Credit claimants and we are inducting a new team to manage that, as well as delivering a range of ongoing advice services. Other grants have been secured of around £500k.

What we need

Ideally we want someone with experience as a Board Chair to complement the knowledge and skills on the Board. We have a good experienced board with expertise in most areas (and an excellent and experienced team of staff and volunteers) but several existing trustees are in full time employment and are unwilling to take on the role of Chair.

Once the Chair is in post, the current chair will stay around to help with induction and will leave when the new Chair is ready.

What are we looking for?

Ideally we'd like previous experience as a Chair, or at least as an experienced Board Member. Knowledge of budgeting and finance is highly desirable. An interest in the advice sector and some knowledge of the Borough would be useful.

What difference will you make?

In the last nine months we have dealt with over 17,000 enquiry issues; helped with debts of over £4m and gained additional income for clients of over £1m. We need to keep all that going while we build up our new UC Help to Claim service from April onwards.

What's in it for the volunteer?

This is a good friendly board, and you'll enjoy working with them. Our new Universal Credit service will make a massive difference to the most deprived people in the Borough as do our debt advice services.

To contact us about this role:

Email mc@hillingdoncab.org.uk



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